LAKEVIEW CLUB, INC.

**POLICIES AND RULES**

Lakeview Club is a membership group with the mission to provide a safe, clean, hospitable, friendly place where members and their guests, families, friends (old and new) and neighbors, can gather to swim, lounge, picnic, catch some sun, make new friends, play, chat and relax. To create and maintain the best environment and facilities for this, every member needs to do his/her part by supervising their own children, cleaning up after themselves, following the rules listed below, complying with the directions of the lifeguards and Club Manager on Duty, being responsible for their guests, and being respectful of others at the Club. Thanks for doing your part!

**GENERAL RULES**:

DON’T

* Run, push, wrestle or disturb others.
* Use lacrosse sticks, lacrosse balls, rollerblades, skateboards, high powered water guns or other equipment or toys that may cause harm.
* Litter.
* Use profanity, make offensive statements or engage in offensive behaviors.
* Smoke anywhere on club grounds except the parking lot.
* Put wet towels or clothing or your wet self on inside furniture.
* Wear indiscreet or offensive clothing.
* Bring glassware on the pool deck.
* Solicit or allow soliciting.

DO

* Play ball in the volleyball and basketball areas or with express permission in other areas.
* Make use of the clubhouse, kitchen, picnic area and grills. No kids under 10 in kitchen area without adult supervision.
* Clean up after yourself by putting away games and equipment and leaving anything you use ready for the next user. Wipe down, clean up, put away and dispose of all trash.
* Vacate the clubhouse and grounds at the posted closing time or when directed to do so by the lifeguard or manager.
* Drive carefully at or near the Club. It is a quiet neighborhood with many walkers and small children.

The Club does not discriminate against prospective members or invited guests based on race, creed, nationality, gender, handicapping condition or other protected class.

Note: Only ADA registered service dogs appropriately leased or tethered are allowed on Lakeview grounds. No dogs are allowed in the pool.

**POOL RULES**:

DON’T

* Swim or be on pool deck unless a lifeguard is on duty and present.
* Bring glassware onto the pool deck.
* Bother or distract the lifeguard on duty.
* Chew gum in the pool area.
* Bring dogs on the pool deck or in the pool.
* Run or rough house in pool area.

DO

* Wear appropriate swim attire – No street clothes or shoes in the pool.
* Vacate the pool when directed to by the lifeguard or manager.
* Obey the lifeguard.
* Supervise your young children in the pool and pool area.
* Put non-toilet trained kids in swim diapers. Fecal matter in pool requires closure.

Note: Pool toys and floating devices may be allowed in the pool at the complete discretion of the lifeguard and Manager on Duty.

Note: The Club reserves the right and has the responsibility to close the pool at any time due to health regulations, adverse weather conditions, lack of lifeguard or Manager on Duty, or any other time the Manager on Duty believes it is necessary or appropriate to do so.

**Policy on Children:**

1. Children under age 14 must be accompanied and supervised by an adult member or designated individual age 16 or older who is present at all times while at the Club.

2. Parents are responsible for the safety of their children when using Club facilities; The Club does not provide babysitting services nor supervise minors at the Club.

3. The Club is not responsible for children of any age leaving the Club grounds.

4. Children using the pool, even the shallow end, MUST be CLOSELY supervised by a designated adult.

5. Children who are not toilet trained MUST wear swim diapers or tight fitting rubber pants while in the pool. The Health Department requires that the pool be closed in the event of fecal contamination. Clean-up is costly, time consuming and disrupts other members’ pool time.

6. Parents are required to accompany small children to the restrooms/locker rooms at all times.

7. Children under the age of 10 are not allowed in the kitchen without adult supervision.

8. Babysitters under the age of 16 are limited to 2 charges. Inadequate supervision may result in being asked to leave the Club.

**Guest Policy**:

1. Members may invite guests unless a Club activity is designated as “members only”.

2. Inviting member must be present while guests are at the Club.

3. Members will be charged a fee for guest’s use of the facilities. The fee may differ by date, time, and specific activity as determined by the Board.

3. Guests must sign in prior to usage of the Club facilities.

4. Guests must comply with all applicable Club policies and rules while at the Club.

5. The inviting member is responsible for informing his/her guest about the Club policies and rules.

6. The inviting member shall be responsible for property loss or damage to Club property caused by his or her guests.

7. The Club may ask a guest to leave or sit out for a specified period of time for failure to comply with club policies and rules. If a guest is asked to leave Club grounds, no refunds will be issued. This is at the sole discretion of lifeguard and/or manager.

8. The Club reserves the right to deny entry and/or deny use of Club facilities to any invited guest. This may occur if the guest on prior visits showed him/herself to be unwilling to abide by the Club policies and rules and/or direction of the lifeguard or Manager on Duty, a guest appears to be under the influence of drugs or alcohol, or otherwise is behaving in a manner not appropriate for the family environment of the Club at the sole discretion of the Manager on Duty. Under no circumstances will the Club discriminate against invited guests based on race, creed, nationality, gender, handicapping condition or other protected class.

**Membership Policy**

 **Member Rights**: Members have the right to . . .

1. Use and enjoyment of Club facilities when Club is open to members. Usually, pool and Club facilities will be open from Memorial Day through Labor Day with specific days and times as publicized.

2. Participate in all Club activities open to members as offered from time to time. Some of these activities may be at a cost to members.

3. Hold private functions at the Club subject to availability of facilities and staff, size and type of function and the payment of additional fee. This is at the complete discretion of the Board.

4. Vote at the annual member meeting on all decisions that come before the membership, run for a director seat on the Board, if eligible, and to serve on Board committees.

5. Invite guests to join them in use of Club facilities for those activities open to guests.

 **Member Responsibilities**:

1. Comply with Club Policies and Rules.

2. Follow the direction of the lifeguard while on pool deck, in the pool or pool area.

3. Follow direction of the Manager on Duty both in the pool area and all other Club facilities and grounds.

4. Pay membership dues prior to or when due.

5. Consider volunteering to assist with Club needs including but not limited to serving on a committee or the Board, assisting with yard work, cleaning, repairs and other needs voiced from time to time by the Board.

6. Pay for any damages caused to Club facilities or property due to negligence of member or his/her invited guest.

7. Make every effort to attend the annual member meeting.

8. Keep Club membership list private.

 **Club Rights**: Lakeview Club, Inc. has the right to . . .

1. Accept or deny applicants for Club membership.

2. Amend these Policies and Rules and its Articles of Incorporation and Bylaws at any time.

3. Set membership dues, guest fees and fee amounts for special Club activities that are arranged for the benefit and enjoyment of members from time to time.

4. Rescind membership, deny entry or ask a member to leave at the complete discretion of the Club. No full or partial refunds are given.

5. Rescind guest invitations or deny entry to invited guests at any time for cause at the complete discretion of the Club. No refunds are given.

6. Close or not open the pool and/or Club facilities at any time they are scheduled to be open, at the complete discretion of the Club or as required by the law or health regulations.

7. Charge a fee for returned/bounced checks issued to the Club.

 **Club Responsibilities**:

1. Make Club pool, facilities and grounds available for member use at dates and times publicized unless unable to do so due to compliance with laws, health regulations or weather.

2. Arrange for and supervise lifeguards.

3. Maintain the pool as required by Health Department regulations.

4. Maintain Club grounds and facilities in good and working order for use by members.

5. Arrange for Manager on Duty to oversee Club facilities and operations whenever Club is open to members or a private function is scheduled.

6. Though not a required responsibility, the Club will endeavor to offer special activities from time to time for the enjoyment of members.

7. Monitor compliance with these policies and rules. Note that there is no requirement that warnings or second chances be given prior to a member or guest being asked to leave the Club.

8. The Club will not discriminate against prospective members or invited guests based on race, creed, nationality, gender, handicapping condition or other protected class.

9. Keep Club membership list private.

10. Maintain a No Solicitation policy.

**Policy for Private Functions**: The Club’s purpose is to serve its members; offering the facilities for private functions is secondary to that purpose. The Club will make every effort to ensure that private functions do not interfere with Club usage by members.

**Requests**. Any member may requests use of the Club facilities for private functions. Requests should be in writing and be given to the Board. Email requests are acceptable. Requests should include the following information: Name of Club member, contact information for Club member, date and time for requested use, facilities requested, estimated number of people at the event, type of event, whether outside vendors will be present. Requests should be made as far as possible in advance of the requested date.

**Approvals**. Approval for any request is at the complete discretion of the Board and shall be based on the following: availability of the facilities on requested date and time, whether proposed use is consistent with the family environment of the Club, anticipated wear and tear on the facilities due to proposed use, availability of a manager on duty for the date and time of the request, whether and to what extent the proposed use will interfere with member’s use of Club facilities, and, if requester used the facilities on a prior date, whether requester complied with this policy for a private functions at such time. Note: The Club does not discriminate based on race, creed, nationality, gender, sexual orientation, or handicapping condition in its determination of allowing use of facilities for private functions.

**Agreement for Use**. The terms of use for all private events held at the Club will be included in a written Agreement signed the requesting member. The Agreement will include details about the event as provided by the requesting member, number of guests, fee for use, amount and due date of a deposit, all other requirements, cancellation policy, and rules for use. The Club reserves the right to require any user obtain a reasonable amount of insurance covering his/her event.

**Fee for Use of Facilities**. The Club reserves the right to charge a reasonable fee for use of the facilities to cover its costs for light, air conditioning, supplies, insurance, etc. Fees may vary depending upon the date, time, length, which facilities will be utilized, etc. In the event that the facilities include use of the pool, the fees may include the cost of scheduling additional life guards, if warranted by the number of guests. Fees for use are due as stipulated in the written Agreement of Use and are payable to the Club.

**Additional Fees**. Users will be charged for the repair or replacement of property that is damaged during a private function. There will be a charge of $100 for every 30 minutes of overage in the event that User fails to vacate the facilities at the agreed upon time.

**Insurance**. The Club reserves the right to require that insurance at a specific coverage level be obtained by the Member for a private function. If required, user shall provide a Certificate of Insurance naming the Club as an “additional insured” no later than 10 days prior to the date of the event.

**Ban of Certain Activities**. The Club may not be used for illegal or criminal purposes or acts at any time. The Club reserves the right to ban any activity or the use of equipment or items at or on the facilities that, in its sole discretion, it deems to be potentially harmful to the participants, facilities or neighbors.

**Termination of Use**. The Club reserves the right to terminate use or void the Agreement at any time prior to or during a private function if the individuals at a function are in violation of this policy or the rules for use of the facilities, are engaging in criminal, illegal, or other potentially harmful behaviors, the Club has reason to believe that the use of facilities will include illegal, criminal or potentially harmful activities, or if the condition of the Club facilities render them unsuitable for the intended use or are otherwise deemed dangerous or potentially harmful due to temporary or permanent defects. This may include loss of power or water, required closure of the pool due to weather conditions, lack of life guard or unhealthy water quality or other circumstances.

**Liability & Hold Harmless**. Users of Club facilities for private functions agree that they will not hold the Club, the Board, officers and/or agents liable for any harms that may occur during a member’s private function. User agrees to hold the Club, Board, officers and agents harmless. Notwithstanding, if any harm occurs to a person or property during a private function, user should immediately inform the Manager or Board, as soon as harm is discovered – even if after the event.

**Rules for Private Functions**. A complete of rules will be included in the written Agreement.

1. Abide by all General and Pool rules.

2. Return clubhouse and all areas to their pre-function arrangement by doing the following:

* Place all recyclables in proper receptacles.
* Place all trash in trash bins which are lined with garbage bags.
* Wipe down all equipment and furniture utilized including grills, counters, table tops.
* Wash, dry and put away all kitchen cookware, utensils and crockery used.
* Put furniture and picnic tables back in original positions, if moved for event.
* After wipe down, break down all folding tables and chairs used.
* Patrol grounds and parking areas used and dispose of trash left by your guests.
* Put away all Club games and equipment used by your guests.
* When in doubt – leave it as you found it.

 3. If the Club remains open to its members during your event, be respectful of members’ rights and respectfully share the facilities.

 4. Vacate the Club at the agreed upon time. A volunteer Manager will be assigned for your event and must lock up when your event and cleanup is done. Be respectful or his or her time.

 5. Users are responsible for damage to the facilities or Club equipment occurring during a private function from the actions of user or user’s guests whether by accident or negligence. If damage occurs, inform Manager as soon as possible.